

Section II - Student Completes**Authenticity Statement**

I certify that the attached ELA portfolio is my own independent work, and that any work that is not my own independent work is fully credited. I further certify that the supporting documentation is authentic.

I understand that all items submitted, including any supporting documentation and evidence, are subject to verification. I also understand that my work will be submitted for an online analysis to confirm that the content is original and that appropriate references and citations are included.

I also hereby acknowledge that I have read the Bellevue University *Experiential Learning Assessment: Student Guide*, and I understand that this portfolio will not be accepted for evaluation if it is determined that it has not been prepared in compliance with the instructions described in the *Experiential Learning Assessment: Student Guide*.

I understand the Faculty Evaluator may request that I submit additional explanation or documentation (addendum).

I hereby accept the evaluation of the Faculty Evaluator as the final determinate of the credit award.

I certify that the statements made on this form are correct and complete to the best of my knowledge. I understand that any falsification or omission of information or any conflicting documentation presented may result in disqualification or dismissal of this form to Bellevue University.

If you agree to all of the above check here. _____

Signature: _____

Date: _____

Section III– ELA Program Coordinator Completes	
Date Portfolio was Received from Student:	
Portfolio Format (electronic, hardcopy, etc.):	
Confirmation of Portfolio Completeness (note any missing items):	
Date Assessment Fee was Paid:	
Date Portfolio was Submitted to Faculty Evaluator:	
Faculty Evaluator	
Name:	
Predefined ELA Content Area:	
Phone (W):	
Email:	
Date Portfolio was Received from Faculty Evaluator	
Date Portfolio was Closed (attach copy of Portfolio Evaluation Form, if applicable):	
Comments:	

Section IV – Faculty Evaluator Completes		
Faculty Evaluator Name:		
Date:		
Experiential Learning Portfolio Assessment Criteria	Meets	Comments and/or Improvements Needed
Student’s work addresses the course objectives at a college level of proficiency.		
Student’s work reflects a level of mastery of the course objectives with a grade of C- or higher from an accredited college or university, as determined by the Faculty Evaluator.		
Student adequately describes and reflects on own experiences/knowledge and relates the experiences/knowledge to the competence.		
Student relates others’ views to own learning experiences and/or demonstrates the ability to view experiences from multiple perspectives.		
Assertions are supported with evidence.		
Narrative is focused and conclusions are clear.		
Portfolio is presented in a format that is well organized, coherent, and appropriate to the topic.		
Grammar, syntax, spelling are correct.		
All information and statements from sources are appropriately cited.		
Citations and works cited are consistently provided using APA or MLA format.		
Does the ELA portfolio require revision as indicated above? Yes ___ No ___		
Comments:		

Section V – Faculty Evaluator and Dean Complete	
The ELA credits for this student were earned prior to matriculation.	
Date Submitted:	
Student Name:	
Student ID:	
College:	
Course Code: (Bellevue University Course Code, e.g. BA, CA, etc., or UE, CA, EN, HB, HC, HE, HT, NS, MA)	
Course Number: (Bellevue University Course Number or TLL or TUL)	
Course Name:	
Total Credits Earned:	
<p>CERTIFICATION: I certify that the statements made on this form are correct and complete to the best of my knowledge and understand that I am responsible for the information contained herein.</p> <p>Faculty Evaluator Signature: _____</p> <p>Date: _____</p>	
<p>Dean Signature Approval: _____</p> <p>Date: _____</p> <p>Distribution: Original: Registrar Cc: Student and ELA Coordinator</p>	